

APPLICATION RECORD FORM FOR PUBLIC SCHOOL STUDENTS

Public school students are required to provide their 8th grade counselor with a copy of the Applicant Record Form* with Section A completed, ask them to complete the remaining three sections, and photocopy as needed. A school official should mail copies of the Applicant Record to each of your three high school choices to arrive on/before December 11, 2024. **Do not skip this step.** Your high school choices require your Applicant Record to make their final admission decisions.

HOW AND WHEN DO I ACCESS MY HOME REPORT?

- If you require a printed student Home Report for years prior to 2023 testing, please call the TACHS Examination Office at 1-866-618-2247. A report will be generated and can only be sent to the email address that you provided at the time of registration. Please provide the student's first and last name, date of birth, and TACHS id. Please allow 24 hours for processing.
- Home reports for fall 2023 testing will be available online until December 31, 2024.
- Home reports for fall 2024 will be available online beginning on January 24, 2025, after 5:00 PM ET.

We do not send home reports to your home address and/or send them to the student's Catholic Elementary School.

To access your report, click on the "Access my Home Report" link in the top navigation "Post-test Follow-up" tab. You will be prompted to provide the following information:

- The email address that you used at the time of registration.
- Student's Name
- Student's Date of Birth (two digits for the month, two digits for the day, and 4 digits for the year)
- Student's TACHS id that was used at the time of testing. If you don't have it written down, you should be able to retrieve it by searching emails in your inbox or deleted folder, and search on TACHS; prior emails were sent from tachs@tachs.riverside-insights.com. Your id was included on every email.

Typically, you will receive an email within 15 minutes of submitting your request, you should receive an email from do-not-reply@tachs.riverside-insights.com. The email will either contain a link to a printable PDF, or an error message as to why your report couldn't be accessed. Information must be entered exactly as it was at the time of registration.

When you receive the email, complete the following steps:

- Click on "Please click here to access the Test for Admission into Catholic High Schools home report you requested."
- PDF Icon will appear (typically at the top right of your screen); click on "open file or go to your "downloads" folder on your computer, and open the file.
- You may now view and/or print your report.

If the email doesn't appear in your inbox, check your Spam or Junk folder as well. The link sent to you will only be available for 24 hours. If you allow the link to expire, you will be required to start the process/request again. If you carefully enter all the above information and are still unable to retrieve your score, please contact the help desk at 630-467-6001 for assistance.

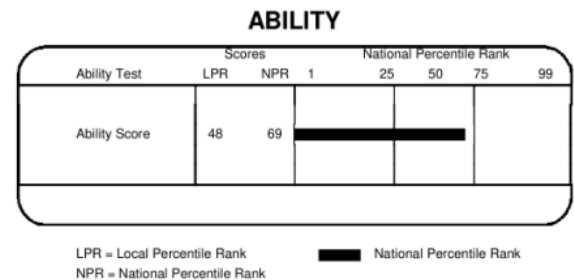
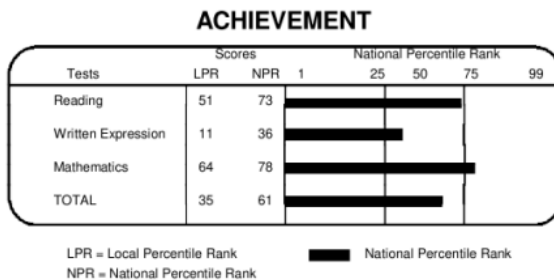
*Can be found in the top navigation "Post-test Follow-up" tab.

HOW DO I READ AND INTERPRET MY STUDENT HOME REPORT?

A student will receive an NPR (National Percentile Rank) and LPR (Local Percentile Rank) for the following:

- Reading
- Written Expression
- Mathematics
- Total Achievement Score (this is a weighted average of Reading, WE and Math)
- Ability Score

These are SAMPLE Results only; your scores will differ.



The bar graph is simply a visual representation of the student's NPR score for a particular sub-test.

Using the example above, the NPR score indicates the percentage of eighth-grade students (who took a similar test across the nation) whose scores fall below the score obtained by a particular student. For example, an NPR of 73 on the Reading sub-test means that 73 percent of the national sample scored at or below the student's raw score, and 27 percent scored higher. The LPR compares a particular student's scores with those of other students who took TACHS within the diocese(s) on the same day(s). If a student obtained an LPR of 51 on the Reading sub-test, then 51 percent of the students who took TACHS scored at or below the student's raw score, and 49 percent scored higher.

It is common for the LPR score to be quite a bit lower than the NPR as the LPR is comparing the student to the students within the diocese(s) that took the exam the same day(s), and it is much more competitive locally. Some students that are typically 90+ students are taking the exam with many other students that have always done the same.

After receiving reports, many parents call inquiring "I have the report, but what is my son's/daughter's score?" We only provide NPRs and LPRs. **The information provided to you are the same ranked scores that were provided to your high school choices for helping to assist in acceptance decisions and are the only exam results that we provide.** We do not provide percentage correct or raw scores, or scores typically provided for SAT or ACT exams. There are circumstances where a parent/guardian is quite surprised at the results, as the TACHS results don't always align with scores students had received on private tutoring practice tests, or how they perform in school. The TACHS is a completely different test, and there are many students to compare their results against. Again remember, this test is highly competitive. A score of 50 doesn't mean that the student had 50% of the questions correct or incorrect, it means that half the students tested scored above and half scored below the 50th percentile, and a 50 is still considered a good result.

The scores have been thoroughly verified for accuracy, no retaking or rescoring of the exam is available.

Once you have received these scores, you may submit a copy of the scores to any additional High Schools you wish to apply to.

For additional information regarding your acceptance to individual high schools or scholarships, please contact the schools directly.