

There will be a Late Registration opportunity beginning on November 14, 2025, beginning at 9:00 AM ET through November 16, 2024, at 10:59 PM EST. If you are already registered, do not register again. This is a one-day only opportunity to test. If you are sick or have technical issues, there is no make-up date for Late Registrants. We are not accepting requests for Extended time accommodations for the Late Registration window. Do not miss the deadline; there are no exceptions. There will be no additional dates for testing in the 2025-2026 school year. There are no refunds for Late Registrants. Make sure you really want/need to take the exam first.

Methods of Registration

Method 1 - Internet PREFERRED

Students, parents, guardians, or principals may register students via the Internet using the registration link,

Method 2 - Telephone

Students or their parents/guardians may register by telephone, using 1-866-61TACHS (1-866-618-2247). Telephone registration is available Monday-Friday from 8:00 AM-7:00 PM EST and Saturday-Sunday from 10:00 AM-2:00 PM EST. If English is not the native language of the caller, an operator speaking that person's language will be made available.

Please have your credit card or debit card available. Registration fee is \$71. The fee will typically be listed as "TACHS" or as a fee from Illinois on your credit card statement. Please call us to verify the fee before disputing it with your bank.

[Review Proctorio Consent Form](#)

Understand the use of Proctorio's Secure Exam Proctor; the AI (Artificial Intelligence) system that will monitor and record your student's test session and be able to consent to the contents of the Proctorio Consent Form before beginning the registration process. There is no requirement to sign or return this form to the TACHS Examination Office or Diocese. To consent to the agreement, you will check the box on the online registration form prior to entering student information or give the Call Center representative the verbal agreement to check the box for you.

I have fully read, understand, and agree to abide by the [Remote Proctoring Consent Form](#), and consent to the use of remote proctoring features during my student's test session.

[Extended Time Accommodations-download Eligibility Form here](#)

There are no extended time accommodations offered for Late Registrants.

HIGH SCHOOL CHOICES

After you late register, but prior to November 22, 2025, at 11:59 EST, enter your high school choices [link to entering your HS choices](#). You will need your TACHS id and the email address you used at the time of registration to access the form. Your choices may be entered/changed until November 22, 2025, at 11:59 PM EST. Failure to complete this information by the deadline, will result in scores being unavailable to your high school choices. Each student may enter up to 3 choices. If you wish to apply to additional schools, you may access a copy of your Home Report online on January 23, 2026. after 3:00 PM EST and provide a copy of your report to those additional schools.

OPEN HOUSE AND FAIRS

Still undecided on your high school choices? Attend high school Information fairs/expos and open houses if they are available (attendance is optional). The open house dates, times, and locations may be accessed using the links provided below. Open house and fair information may also be found in the [Student Handbook](#).

[Archdiocese of New York Open Houses](#)

[Diocese of Brooklyn/Queens Open Houses](#)

[Diocese of Rockville Centre \(Long Island\)](#)

[High School Fairs](#)

Requesting a refund and Refund Policy

NO REFUNDS FOR LATE REGISTRANTS registered between November 14 and November 16, 2025.

For students registered between 8/25 and 10/29

To be eligible for a full refund of \$71 USD, refund requests must be submitted prior to **October 30, 2025, 10:00 AM EST**. After that timeframe, Riverside has incurred processing and documentation expenses, and will not accept refund requests.

To be eligible for a refund after October 30, 2025, 9:00 AM EST, the following circumstances MUST be proven:

- A student was unable to attend his/her original test date and all subsequent make-up offerings due to unforeseen illness/extenuating family circumstances. Refunds will be reviewed and/or approved on a case-by-case basis; refunds are not guaranteed. No refund requests due to this situation will be considered/issued after **November 25, 2025, at 5:00 PM EST**.
- If a student experiences technical issues on the original day of testing, and makes every attempt to test the make-up offerings, but is still unable to enter the test due to technical issues; refunds will be reviewed and/or approved on a case-by-case basis; refunds are not guaranteed. No refund requests due to this situation will be considered/issued after **November 25, 2025, at 5:00 PM EST**.
- Family and/or school has registered the student more than once; refund requests will be reviewed and/or approved on a case-by-case basis; refunds are not guaranteed. No refund requests due to this situation will be considered/issued after **November 25, 2025, at 5:00 PM EST**.

Refunds will not be issued/offered at any time due to the following:

- Refunds will not be offered to students that were able to access the exam and complete the majority of the questions.
- Refunds will not be offered in cases of cheating.

- Refunds will not be offered if parents choose to exclude their scores from being reported to their High School choices.

Parents are responsible for communication follow-up to confirm days of testing. Refunds will not be offered to students that missed all the communicated test dates.